



Wilson High School
Parent and Family Engagement Policy
2022-2023

Wilson High School has developed a written Title I parent and family engagement policy with input from Title I parents and agreed upon by Title I parents. Wilson High School developed this policy jointly with parents on October 17, 2022, reviewing their Title I rights, including: their right to monitor their students' progress and their right to work with teachers to improve the performance of their children. Wilson High School provided information to parents on how they could best participate in decisions relating to the improvement of their children's education. Wilson High School parents revised this PFEP on December 9, 2022, during a PFEP Title I Parent Meeting. The School Site Council approved the revised PFEP on January 17, 2023. The newly adopted PFEP was distributed to all parents in English and Spanish on January 30, 2023, by posting it on the school's website (www.ibwilsonmules.com).

This policy describes the means for carrying out the following Title I parent and family requirements:

Section I: Involvement of Parents in the Title I Program

To involve parents in the Title I program at Wilson High School, the following practices have been established:

- The school convenes an annual meeting, at a convenient time, to inform parents and family members of Title I students about Title I requirements, the school's involvement in the program, and about the right of parents to be involved in the Title I program.
 - Back-to-School Night, Open House, and Parent-Teacher Conferences
 - School Site Council (SSC), Local School Leadership Council (LSLC) and English Learner Advisory Committee (ELAC) meetings
 - Other parent meetings such as Coffee with the Principal, International Baccalaureate Feeder Families (IBFF) meetings, and Health Workshop with Dr. Breck Nichols
 - Monthly flyers and Connect-Ed phone calls for SSC, LSLC, ELAC, and other meetings
 - Announcements on social media platforms
 - Textbook adoption process
 - Title I meeting held on August 25, 2022
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
 - Back-to-School, Open House and Parent-Teacher Conference events are held each semester in the evening
 - SSC and LSLC meetings are held at 3:45 p.m. to accommodate staff and parents
 - ELAC meetings are held in the morning based on parent availability
 - Parent-Teacher Conferences are held once each semester in the evening
 - Teachers and staff are available by appointment
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs, including the planning, review, and improvement of the school's Title I parent and family engagement policy and the joint development of the School Plan for Student Achievement.
 - Monthly Coffee with the Principal meetings
 - Monthly SSC and LSLC meetings
 - Monthly English Learner Advisory Committee meetings
 - Other virtual parent meetings, where feedback is incorporated in the local instructional program needs assessment. Discussions are held and suggestions are made for the Single Plan for Student Achievement (SPSA) and Title I student budgets
 - Parent workshops provide information and resources to strengthen the home-school connection

- The school provides parents of Title I students with timely information about Title I programs.
 - Back to School Nights wherein teachers and coordinators have an opportunity to disseminate information about the Title I and other programs at Wilson High School, i.e., AVID, Advanced Placement (AP), International Baccalaureate (IB) programs
 - On-going parent workshops wherein information on Title I and other district and state mandated programs is disseminated
 - Bi-annual parent conferences, alongside informal and formal conferences, are held throughout the year, where parents may obtain information on Title I and other programs
 - Family Night provides parents the opportunity to visit with teachers and staff so that they may review and receive information regarding the Title I program
 - School and district notifications, flyers, bulletins, memos, and updates are shared with parents via Blackboard Connect (phone calls, texts, and email messages) and on the Parent Center page of the school website

- The school provides parents of Title I students with a description and an explanation of the curriculum used at the school, the academic assessments used to measure student progress, and the achievement levels students are expected to meet with the state standards.
 - Family Nights, held in the fall and spring semesters, provide teachers an opportunity to give an overview of the instructional programs
 - Parent workshops, held bi-monthly, include topics such as understanding district, state, and federally mandated Common CORE Standards (CCSS) and assessments, i.e., California Assessment of Student Performance and Progress (CAASPP), Smarter Balanced Assessment Consortium (SBAC), English Language Proficiency Assessment for California (ELPAC), and Reading Growth Measure (RGM)
 - Bi-annual parent conferences, as well as informal and formal conferences, held throughout the year, provide parents the opportunity to visit, review, and obtain information regarding their children's academic progress and coursework
 - Title I and English Learner mandatory district, school, and community meetings allowing parents to provide input concerning the two programs
 - Textbook adoption process affording parents the opportunity to collaborate in the decision-making process
 - Advanced Learning Options Meetings invite parents to receive additional information regarding additional enrichment opportunities for students

- If requested by parents of Title I students, the school provides opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children, and to respond to any such suggestions as soon as possible.
 - SSC, LSLC, and ELAC meetings, which are open to all parents, including opportunities for the public to comment on school decisions and issues
 - Parent center and parent community representatives who serve as liaisons between Wilson High School and parents by assisting and motivating parents to participate in school related activities, meetings, and functions
 - Parent attendance and participation in Coffee with the Principal and other informal parent meetings, where they can provide direct input and have meaningful conversations with school administration and leadership

- If the School Plan for Student Achievement is not satisfactory to Title I parents, the reasons will be shared in this policy.

Section II: Building Capacity for Involvement

Wilson High School engages Title I parents and family members in meaningful interactions with the school to ensure effective involvement of parents and to support a partnership among the school to improve student achievement. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- The school provides Title I parents with assistance in understanding the State’s academic content standards, state and local academic assessments, and how to monitor a child’s progress and work with educators to improve the achievement of their children.
 - Parent workshops to help parents understand and discuss ELPAC results, reclassification criteria, A-G requirements, College Preparatory Math, and the CCSS. Wilson High School also distributes district-provided reading materials and opportunities to attend training outside of the school. Classes and materials are provided in parents’ home language
 - Parent center workshops on positive self-esteem development and parent-student communication to help parents support and ensure their children’s academic success
 - Formal and informal parent conferences throughout the school year, wherein teachers can provide parents with targeted information regarding their child’s academic progress
 - Monthly Coffee with the Principal gatherings, including a variety of topics, including Social Emotional Support, A-G Requirements, Financial Aid for College, Importance of Student Daily Attendance, so they may better support their child
- The school provides Title I parents and family members with materials and training to help them work with their children to improve their children's achievement, paying special attention to support for foster parents.
 - Parent workshops led by coordinators and counselors to help improve parent capacity and support active engagement in their children’s educational development
 - Coordinator-led workshops on State and District tests, including the SBAC and ELPAC
 - Parent Center resources so that parents may expand their knowledge and understanding of how best to support their child’s academic progress
 - Advanced Learning Options Workshops, such as AVID, International Baccalaureate Middle Years Programme, International Baccalaureate Diploma Programme, Dual Enrollment, Advanced Placement Program
 - Parent Center-led Parent Portal workshops, whereby increasing parents and families' ability to access and understand Schoology, as well as the importance of monitoring their child’s progress
- With the assistance of Title I parents, the school educates teachers, specialized instructional support personnel, assistant principals and other school leaders, and other staff about the value and utility of the contributions of parents and family members, and about how to reach out to, and communicate with, and work with parents as equal partners to build ties between parents and the school.
 - Community School faculty and staff workshops once a semester on the importance of parent and family engagement.
- The school coordinates and integrates the Title I parent and family engagement program with other programs, and conducts other activities, such as Parent and Family Centers, to encourage and support parents in more fully participating in the education of their children.
 - Providing regularly scheduled parent meetings in the parent center, including AVID, International Baccalaureate, A-G Requirements, Parent Portal and Schoology information
 - Participating in vertical articulation with Farmdale Elementary and El Sereno Middle School

- and monthly International Baccalaureate Feeder Families (IBFF) meetings
 - Offering availability of Parent Center Staff to assist parents as needed and disseminate information regarding upcoming events
 - Presenting student orientations to 9th graders, AVID, AP, and IB Diploma Programme candidates
 - Hosting Parent Center workshops to disseminate information on community resources, such as PALS, TRIO, and USC Keck School of Medicine programs
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents and family members in a format and, to the extent practicable, in a language that they understand.
 - Distributing announcements, newsletters, flyers, Connect-Ed messages (phone, email, text), mailings, and all written materials, communicated in English and Spanish as Wilson High School is predominantly Hispanic
 - Holding meetings and events in both languages or providing translation, if needed
 - Circulating parent surveys and informational flyers translated and distributed in Spanish and English
 - The school provides support for parent and family involvement activities requested by Title I parents.
 - Monthly or as-needed parent involvement meetings facilitated by coordinators
 - Parent center outreach through personal, Connect-ED, written, and/or verbal communication.
 - Training, which may have been requested by parents during Coffee with the Principal, recommended by SSC, LSLC, or ELAC members, or brought to the attention of the administrative team, made available as soon as resources and the school calendar permit.

Section III: Accessibility

Wilson High School provides opportunities, to the extent practicable, for the participation of all Title I parents and family members, including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students. Information and school reports are provided in a format and language that parents understand.

- The Wilson High School Parent Center and parent community representatives are available for students, parents, and staff to disseminate information regarding district, school, and community needs
- Announcements, newsletters, flyers, Connect-Ed messages, mailings, and all written materials are communicated in English and Spanish
- Meetings and events are directed and held in both languages if needed
- Wilson High School accommodates parents with disabilities, providing staff to assist with note taking, providing enhanced audio/visuals and enlarged print, holding meetings with wheelchair accessibilities, differentiating materials, continually checking for understanding, and providing reflection breaks

Section IV: Shared Responsibilities for High Student Academic Achievement

Wilson High School distributes to parents of Title I students a School-Parent Compact. It is attached to this policy. The Compact, which has been jointly developed with parents and approved by them, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

All Wilson High School stakeholders developed the compact, which outlines shared responsibility for improving student academic achievement. Parents were given multiple opportunities to give feedback on the compact, during the Annual Title I meeting, ELAC Meeting and the School Site Council Meeting.

- The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet California's academic standards
 - Deliver differentiated instruction, meeting the needs of all learners.
 - Provide feedback to students and parents in a timely manner.
 - Use *Schoology* data to maintain students and parents up to date with class academic grade.
 - Provide a positive, safe classroom environment for all students.
 - Provide opportunities for students to participate in rigorous tasks.
 - Collaborate with colleagues and parents to provide support for all students.

- The ways that parents can volunteer in their child's classroom
 - Access the online registration and application at <https://volunteerapp.lausd.net>

- The ways that parents can participate, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.
 - Monthly meetings with the principal
 - Monthly School Site Council and English Language Advisory Committee meetings
 - Monthly International Baccalaureate Family meetings

- The ways parents will be responsible for supporting their children's learning
 - Support child in completing homework and providing a quiet place to study.
 - Use the Parent Portal to communicate regularly with my child's teachers and stay informed about my child's academic progress and keep contact information up to date.
 - Attend the workshops, trainings, conferences, and other parent engagement opportunities provided by Wilson High School.
 - Encourage and support efforts to maintain a safe school environment.
 - Complete the School Experience Survey.
 - Ensure student attends school daily and on time.

- The importance of ongoing communication between parents and teachers on an ongoing basis through, at a minimum, the following:
 - Activities to build partnerships
 - Family Night (September and May); Parent Teacher Conferences (October and March)
 - Parent Portal provides access to Schoology (assignments and grades), attendance, graduation progress, EL progress, Special Education information, and State Assessment Results. <http://parentportal.lausd.net>

- Updates on the school website: www.ibwilsonmules.com
- Financial aid and college application updates to students and parents regularly through Connect Ed, and Schoology.

This policy and compact were adopted by the School Site Council on January 17, 2023 and will be in effect for the entire school year. It has been distributed to all parents on January 30, 2023, and is made available to the local community on our school's website (www.ibwilsonmules.com).